

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM
On: November 9th, 2016
Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Edwin T. Collett, Jon Pennington, Melvin "Mel" D. Freckleton, Donald W. "Bill" Mead

Absent: Councilman John Morrison

City staff present: Robert Servis, Tammy Payne, Jim Burnett

Public/guests in attendance: Caroline Nielson, Opal Ward, Garry Boeger, Jazzlin Dowell, Nola Boone, Sandi Burnett, Tom Payne, Terry Nielson, James Carothers

1. 6:10 PM -Mayor Collett called the CC meeting to order, and led the Pledge of Allegiance. Garry Boeger offered the opening prayer.

a. Mayor Collett called for attendance by roll call. Roll call conducted. Councilman Morrison absent. Quorum met.

1.	a.Y/N
John Morrison	Absent
Donald "Bill" Mead	Y
Jon Pennington	Y
Melvin Freckleton	Y
Mayor Collett	Y

b. Mayor Collett called for a motion for the approval or amendments to the agenda. Bill Mead motioned to approve the agenda as presented. Mel Freckleton 2nd the motion. Voice vote. Unanimous approval by councilmen present.

2. Current/Old Business:

a. Mayor Collett asked council members to consider the October 12th, 2016 CC Meeting Minutes. Bill Mead motioned the minutes be accepted as presented. Jon Pennington 2nd the motion. Voice vote conducted. Unanimous approval by council members present.

b. (Agenda items b./c.) Council members reviewed the October 13th, 2016-November 9th, 2016 Accounts Payable Reports and November 9th, 2016 Treasurer's Report. After review, Bill Mead motioned the council combine the Accounts Payable Reports and Treasurer's Report, and approve both reports in a single motion. Mel Freckleton 2nd the motion. Voice vote conducted. Unanimous approval by all council members present.

c. Mayor Collett explained Owyhee County made revisions to the Building Inspection Agreement draft. After council discussion, it was decided to provide for time for the council and Planning & Zoning Commission to review the edits. The agreement will be on December 14, 2016 for consideration. No further action.

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d. Mayor Collett called for report on potential DEQ planning grant funds for the sewer lagoon project. The clerk reported DEQ is seeking letters of interest for the planning grant funds. The city would be responsible for 50% of the sewer lagoon facility plan if the city is awarded the DEQ grant. Councilman Pennington said the city should pursue the grant opportunity. At the close of discussion Bill Mead motioned the city submit a letter of interest to DEQ for the grant funds for the city's Sewer Lagoon Facility Plan project. Mel Freckleton 2nd the motion. Roll call vote conducted. Unanimous approval by all councilmen present.

2.d.	a.Y/N
John Morrison	Absent
Donald "Bill" Mead	Y
Jon Pennington	Y
Melvin Freckleton	Y
Mayor Collett	-

e. Mayor Collett called for a report on the Public Works Supervisor application process. The Clerk reported 3 applicants, Jim Burnett, Jim Hunt and Ellis Nanney, submitted applications by the November 8th, 2016 deadline. The applicants' skills tests are being scheduled for November 14th and 15th, and then the interviews will be scheduled with the interview committee.

f. Mayor Collett called for council members to review the November 9th, 2016 Water & Sewer Aging Report (delinquent accounts). Council had a lengthy discussion regarding landlords' with tenants who leave arrearages. It was noted landlords who do not notify the city when their renters move out, results in the water not being shut off, so the city has no way to know when a new tenant moves in. Per policy, the water will not be turned on or put in a new renters name until arrearages are settled on rentals. The clerk was directed to issue water shut off door notices on the delinquent accounts, and, per policy have the public works crew shut the water off on the residents who do not pay in full.

3. New Business:

a. Mayor Collett called for discussion on the broken sewer line along Roosevelt, supporting the properties at 635 Roosevelt, 625 Roosevelt, and 735 Roosevelt. Robert "Bob" Servis explained the break is actually on private property, and, that the line is an illegal 4" sewer pipe installed decades ago by a prior property owner. He said the sewer line needs to be at least 6" to support the homes. Councilman Freckleton suggested an 8" replace line to provide for future connections. Due to the open sewage presenting a potential public health issue, the council agreed the property owners need to fix it in a timely manner or the city will need to do the repair and bill the three property owners for the cost. At the close of discussion Jon Pennington motioned the city send the property owners a letter explaining they need to repair the sewer line, including replacing the pipe with the larger pipe, and notification if the

3.a.	a.Y/N
John Morrison	Absent
Donald "Bill" Mead	Y
Jon Pennington	Y
Melvin Freckleton	Y
Mayor Collett	-

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property owners fail to do the repair the city will be forced to repair the break and bill the property owners for repair costs. Bill Mead 2nd the motion. Roll call vote conducted. Unanimous approval by all councilmen present.

4. Mayor Collett called for the City Clerk's report. The clerk reported:
 - a. Association of Idaho Cities 2016 District Workshop will be held on November 14th, 2016 in Boise. No further action.
 - b. City staff are off Veteran's Day and Thanksgiving. The clerk will be out Thanksgiving week convalescing. Council said it is okay to have Teena Lewis cover city hall on November 22nd and 23rd. The clerk also noted city staff will be spending down the balance of their vacation and comp time before the end of the year.
5. Mayor Collett called for the Public Works Supervisor report. Bob Servis reported.
 - a. The sewer lift station generator is fully installed and operational.
 - b. The water is out of the canal so the water plant backwash is being flushed into the sewer system until spring 2017.
 - c. 5th Street asphalt was repaired.
6. Mayor Collett called for public comments:
 - a. Councilman Freckleton noted James "Jim" Carothers installed a fence along his property on Burkhardt Road and removed the rocks and concrete. No further action.
7. Mayor Collett asked if the CC members wanted to call an executive session, per Idaho Code 74-206 (1). No action.
8. 6:41 PM - Mayor Collett called for a motion to adjourn. Mel Freckleton motioned to adjourn. Bill Mead 2nd the motion. Voice vote conducted. Unanimous approval.

Edwin T. Collett
Mayor

Attested: Tammy Payne, City Clerk