

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM
On: August 8, 2018

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Jon Pennington, John Morrison, Donald W. "Bill" Mead, Danny Martinez, Sandy Skinner

City staff present: Jodi Jewett, Dan Whitted, Gina Freeman, Ellis Nanney, Nola Boone

Public/guests in attendance: Elaine Bean, Jazz Zimmerman

1.

a. 6:00 pm -CC Mayor Skinner presiding, called the CC meeting to order, and Bill Mead led the Pledge of Allegiance. Jodi Jewett offered the opening prayer.

1.b	y/n
Morrison	y
Pennington	y
Martinez	y
Mead	y
Skinner	y

b. Mayor Skinner called for attendance by roll call. Roll call conducted. Quorum met.

c. Mayor Skinner called for a motion for amendments to the agenda:

- Amend agenda: Add item 1D: Zwygart audit

Councilman Morrison moved for the agenda to be amended to add item 1d; Millington Zwygart audit for an update on the audit for FY17. Councilman Mead 2nd the motion. Unanimous approval by all council members.

d. Millington Zwygart:

Jordan brought an update presentation of the FY 2017. See attachments 1A.

2. Public Hearing: Proposed FY 2019 Budget - Appropriations Ordinance 12-2019

a. Reading

b. Public Comment- *Each speaker limited to 3 minutes*

2.a. Mayor Skinner called for the public hearing on the Proposed FY 2019 Annual Budget Appropriation Ordinance 12-2019. Councilman Morrison motioned the Budget Appropriations Ordinance No. 12-2019 be read by title. Councilman Martinez 2nd the motion. Roll call vote was called. Unanimous approval by full city council. The mayor read Proposed FY 2018 Proposed Annual Budget Appropriation Ordinance 12-2019. The Mayor opened the floor up to public comment. Upon no comments, the public period closed

2.a.	Y/N
Morrison	y
Pennington	y
Donald "Bill" Mead	y
Martinez	y
Skinner	

2.b. Councilman Pennington motioned the FY 2019 Annual Budget Appropriation Ordinance 12-2019 be adopted. Councilman Morrison 2nd the motion. Roll call vote. Unanimous approval by council members.

2.b.	Y/N
Morrison	y
Pennington	y
Donald "Bill" Mead	y
Martinez	y
Skinner	

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3. Consent Agenda:

- a. Mayor Skinner asked members to Review/approval of July 11,16, 20, and 27, 2018, City Council Meeting Minutes
- b. Council members reviewed the July 2018 Accounts Payable Reports and City Council Report.
- c. Council members reviewed the June 2018 Water & Sewer Aging Report (delinquent accounts). After review, the clerk was directed to issue water shut off door notices to the listed residents who have not paid their bill by the 10th of the month. No further action.

3.a.b.c	Y/N
Morrison	y
Pennington	y
Martinez	y
Mead	y
Skinner	

After review, Councilman Morrison motioned the council approve the consent agenda in one motion, as presented, and in a single motion. Councilman Martinez 2nd the motion. Roll call vote. Unanimous approval of the Consent Agenda by all councilmen.

4. Action Items:

a. P&Z Members

- Few vacancies on planning and zoning
- Nola has brought Elaine Bean, Jazz Zimmerman, and Ellis Nanney to replace the vacant seats. Andrea Owens will still be a seat on the planning and zoning.

Councilman Morrison moved to approve Elaine, Jazz, and Ellis for members for the Planning and Zoning for the City of Grand View. Councilman Martinez 2nd the motion. Unanimous approval by all council members

b. Backhoe Repair

- Dan Whitted
- This needs welding on the right side of the hoe and is leaking fuel.
- Agril-Lines can weld this for us
- Hydraulic oil needs changed and transmission oil and filters.
- Change one hose already.
- Washed radiator.
- We need a maintenance record for all the equipment and vehicles
- Pennington says we need to think about upgrading the hoe in the next few years.

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- c. Orange Tractor
 - Not used for the last 3 or 4 years.
 - Burnt up and generator had to be replaced
 - Ellis says it needs rewired
 - Valves keep seizing up
 - Ellis would like to see what it would cost to fix it up.
 - Rex Steiner. 22 bucks an hour. See if he can see what it needs.

- d. Tractor Tire – Ford
 - Just had it aired up
 - Needs a new tube and tire.
 - One side is new, the other is not.
 - This will cost about \$600-\$700

4.d	Y/N
Morrison	y
Pennington	y
Martinez	y
Mead	y

Councilman Martinez moved to approve the purchase of a new tractor tire for the Ford Tractor. Councilman Morrison 2nd the motion. Unanimous approval by all council members

- e. Employee Pay period to bi-weekly
 - a. Most cities do this
 - b. We are currently at monthly payroll.

4.e	y/n
Morrison	y
Pennington	y
Martinez	y
Mead	y

Councilman Pennington moved to approve the employee pay periods to be moved to bi-weekly from a monthly pay period. Councilman Martinez 2nd the motion. Unanimous approval by all council members

- f. Adopt drug policy for employee handbook
 - a. No drug policy
 - b. New hire need to have a drug policy handed to them
 - c. This spells out, signature and date
 - d. This will allow for alcohol and drug testing as needed.
 - e. We need to change the wording to all parties involved in the incident need to be tested.

4.f	y/n
Morrison	y
Pennington	y
Martinez	y
Mead	y

Councilman Pennington moved to approve the drug policy for the employee handbook with the corrections above. Councilman Martinez 2nd the motion. Unanimous approval by all council members

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g. Nola Boone Conference

- i. Nola wants to attend the American Planning Association conference this fall.
- ii. This was recommended by Owyhee County PZ
- iii. The cost is around \$250

4.g	y/n
Morrison	n
Pennington	y
Martinez	y
Mead	y

Councilman Pennington moved to approve Nola Boone APA conference.
Councilman Mead 2nd the motion. Unanimous approval by all council members

h. Discontinue Elmore County Building Contract
Tabled

- i. Adopt Owyhee County Hazard Mitigation Plan
 - b. Adopt this for FEMA funding options

4.i.	y/n
Morrison	y
Pennington	y
Martinez	y
Mead	y

Councilman Martinez moved to adopt resolution #002-2018. Councilman Mead 2nd the motion. Unanimous approval by all council members.

i. Clerk Report

- a. Planning and Zoning Updates.
 - i. No new permits
 - ii. New Inquiries
 - iii. Certificate of Occupancy for 2 completed Building Permits
 - 1. Dixie Black
 - 2. Bryson

j. Mayor Skinner called for the Public Works Supervisor report.

- i. Dan Whitted: Generator bids
 - 1. Does not leak the oil. It must be burning; when running for a few days it will burn it.
 - 2. Recommends checking the oil when being used.
 - 3. Dan can change the oil.
- ii. Dan Whitted: Fence bid at water tanks
 - 1. City buy the material and works put the fence up.

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2. Possible eagle scout job project.
 3. Jon Pennington asks if we can control the key issue and come to city hall to get a key.
 4. Send a letter to get this paid for by the entities that have equipment in the area to pay half of the cost to fence off.
 5. Talk to them and then change the locks.
 6. If our employee goes with them, they must stay there with them.
- iii. Dan Whitted: New chlorinator pump
1. Pulls the chlorine from the tank on the floor.
 2. Won't pull out of tank but will be smaller quantities.
- iv. Ellis Nanney: Flow Meter
1. Up and running well
 2. First reading for first 5 days was not accurate because of power bump.
 3. The last 5 days average the hour meter showed less than flow meter
 4. The last 24 hours was a 9% variance.
 5. We can down information load every day or every other day.
 6. Flow meter says we are pumping less than the hour meter.
- v. Well 1:
1. Get pipe and pump out of the well.
 2. Have not heard back from Hiddleston, they were supposed to be here a month ago.
- vi. Tank Cleaning: Ellis Nanney
1. Waiting until Well 1 is up and going
 2. Large storage tanks only; 2 tanks
 3. Faxed over 3 tank bids that he sent Jim
 4. Research and see how to abandoned little tank.
 5. Ellis will work on multiple bids
- vii. Degreaser
1. Degreaser for the lagoon
 2. Will add to next month agenda
 3. Looking at other contacts
- viii. Crack Seal
1. Tabled for next year
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- k. Public Comments:
- a. None
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- l. Mayor Skinner called for a motion for an executive session, (per Idaho code 74-206(1)-(b) to consider the evaluation of an employee's performance ...)

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Councilman Morrison motioned for the City Council to enter to executive session (per Idaho code 74-206(1)-(a) to consider the hire ...). Councilman Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

Entered in executive session: 7:27 pm
Exited Executive Session: 7:50 pm

Employee A hired.

7.	y/n
Morrison	y
Pennington	y
Martinez	y
Mead	y

Councilman Martinez motioned for the City Council to exit executive session. Councilman Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members.

Action pertaining to executive session:

Councilman Martinez motioned for the City of Grand View to hire employee A at the hourly rate of \$14 per hour with a 90-day evaluation and cost of living raise of 3% on October 1, 2018. Employee A will receive another performance evaluation yearly. Councilman Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members.

7:53 PM –Mayor Skinner called for a motion to adjourn. Councilman Martinez motioned to adjourn. Councilman Pennington 2nd the motion. Unanimous approval by all council members present.

Sandy Skinner,
Mayor

Attested: Jodi Jewett, City Clerk